



**Minutes of the BSCCP Annual General Meeting – 9<sup>th</sup> May 2019**  
**Bournemouth International Centre**

**1. Approval of previous minutes – 1<sup>st</sup> May 2018 Manchester**

The minutes of the meeting held on 1st May 2018 in Manchester were accepted as a true and accurate record. [Manchester 2018 AGM Minutes](#)

**2. Matters Arising**

**2.1 Constitution Update**

Theresa Freeman-Wang made a presentation on changes to the BSCCP Constitution. The proposal is to change from the current status of an Unincorporated Charity to a Charitable Incorporated Organisation (CIO). The rights and privileges of the members would remain the same and Incorporation would protect the Trustees & Officers. The intention is for BSCCP to start operating as a CIO from 1<sup>st</sup> January 2020. The BSCCP asked members to approve minor changes to the current constitution which are necessary to proceed with the formation of a CIO. This was proposed by John Tidy and Albert Singer and ratified by a vote of the members present. There were no objections to the proposal.

**3. Honorary Secretary's Report**

The Secretary reported to members that the Society currently has 2,194 members. There are 1,133 accredited colposcopists of which 277 are nurse colposcopists and 523 are also BSCCP accredited trainers.

**4. NHSCSP Update**

John Tidy gave an update on NHSCSP matters. The Document 20 update is progressing and hoped to be finalised by the end of 2019.

**5. Certification and Training Matters**

**5.1 OSCE Preparation Courses 10/4/19 & 18/9/19**

Members were informed that an OSCE preparation course in Birmingham in April 2019 was fully subscribed, with 24 candidates attending. A further OSCE Preparation Course is scheduled for September 2019.

**5.2 OSCE Exams 22/5/19 & 16/10/19**

Members were informed that the OSCE exam to be held May 2019 is fully subscribed, with 48 candidates due to attend. A further OSCE exam is to be held in October 2019.

**5.3 Advanced Course, Birmingham 14/11/19**

Members were informed that the next BSCCP Advanced Course will be held in Birmingham in November 2019.

**6. Appointment of BSCCP Committee Members**

**6.1 Trustee Appointment**



Members were informed that the Trustees and Executive Officers have approved the appointment of a fourth trustee. Margaret Cruickshank has accepted the position of a fourth trustee which is effective from this AGM, 9<sup>th</sup> May 2019.

#### 6.2 BSCCP Regional Representatives

The Secretary thanked the outgoing regional representatives Julia Palmer and Susnata China, and the following BSCCP Regional Representative Appointments were announced:

North East Representative Appointment: Ann Fisher 2019-2022

Midlands Representative Appointment: Mark Dunderdale 2019-2022

South East Representative Appointment: Karin Hellner – second term 2019-2022

London Representative Appointment: Joe Llahi – second term 2019-2022

Eastern Representative Appointment: Tarang Majmudar – second term 2019-2022

#### 6.3 Research Chair Appointment

Members were informed that an interview for this position would take place later in the day.

### **7. EFC and IFCPC updates**

#### 7.1 EFC Update

Jenni Byrom gave a presentation on the EFC and reported that there are now 36 member societies. Jenni also reported on a recent Advanced Course held in the Ukraine, which she attended as a speaker, and informed the membership that the 2019 EFC European Congress is to be held in Rome on 25<sup>th</sup> – 28<sup>th</sup> September 2019.

#### 7.2 IFCPC Update

Members were informed that the next IFCPC World Congress is to be held in Hyderabad on 1<sup>st</sup> – 4<sup>th</sup> October 2020.

### **8. Awards – Jordan/Singer and others**

#### 8.1 Jordan/Singer Award

Members were informed that the sum of £24,000 was awarded on 08.05.19 to Aslam Shiraz (Cambridge) for the research into the novel patch sampling approach to identifying and grading HPV mediated cervical lesions.

#### 8.2 Oral, Poster, OSCE & Travel Bursaries

In 2018, there were 2 x £150 Oral Presentation Prizes and 2 x £150 Poster Presentation Prizes. There were also 2 x £150 awards made for highest scoring in the 2017 OSCE exams, travel bursaries totalling £900 and international travel bursaries totalling £652. In 2019 there will be Oral & Poster Presentation Prizes of £150 each winner, one prize of £150 to the highest scoring in the 2018 OSCE exams and travel bursaries totalling £1,200.

#### 8.3 Jo's Cervical Cancer Trust



It was reported to members that the Executive has awarded a grant of £15,000 in 2018 and £20,000 in 2019 to Jo's Cervical Cancer Trust to continue the helpline and call back service.

#### **9. Future Meetings**

2020 Edinburgh International Conference Centre 27- 29 May – C Busby-Earle

2021 Belfast ICC (Re Accreditation Year) – 12-14 May – G Dorman

2022 Birmingham Hilton Metropole – 11-13 May – S China/J Byrom

2023 London TBC

#### **10. BSCCP Online Learning Zone Update**

Members were informed that Moodle 3.1 to be upgraded to Moodle 3.6 and that the society works alongside Synergy/Moodle Learning to deliver 4 work packages.

#### **11. Honorary Treasurer's Report BSCCP 2018 Final Accounts - click on the above link in item 1 for the full Report & Accounts**

The Treasurer informed members that BDO had prepared the 2018 End of Year Final Accounts and Trustees Report and the balance of funds as at 31.12.2018 was £572,967 (£557,098 in 2017) and a surplus of £15,869 for the year ending 31.12.2018 was reported (2017 deficit of £8,511).

#### **12. President's Report and Any Other Business**

12.1 The President paid tribute to Frank Sharpe who was President of the BSCCP and has passed away. The President also informed the membership of the passing of George Smart, Edinburgh, and Howard Jones from the American Society for Colposcopy.

12.2 It was reported to the membership that the three founders of the Society, Joe Jordan, Albert Singer and Archie Crompton will be presented with The Founders Award in Edinburgh 2020, together with Heather Cubie who will be awarded with the Founders Medal.

12.3 The President thanked BSCCP Officers, Committee members and Secretariat for their help and support in running the society.

#### **13. Next Meeting – Edinburgh International Conference Centre, 27-29 May 2020**